

SEASONAL JOBS AT CEDAR SHORE RESORT

March 1 – November 30

Cedar Shore hires extra staff during the busy spring – fall season.

The Resort adds a second restaurant and bar beginning Memorial Weekend through Labor Day Weekend. Applications are available here.

POSITIONS INCLUDE:

Activity Attendants: The Resort hosts numerous activities year-round; at least one activity per month. Activity attendants work part-time with another job. I.E. Housekeeping, Banquet Server. Duties include assisting with preparation for events, working with guests, directing activities, and more.

Chefs & Bartenders: Chefs and chef assistants will prepare and cook meals for banquets as well as for Bridges Restaurant and Waterfront Grill. Two shifts run from 6am – 10pm, 7 days a week. Bartenders work 3pm – close at Bridges Lounge, the Tiki Bar, and/or private bars for meetings, weddings, etc. Shirts provided. Wear comfortable shoes and pants/shorts. Previous experience is a plus!!!

Banquet Servers & Porters: The banquet staff serves meals to our meeting guests. Banquet porters clean, set up and tear down meeting rooms. They also provide assistance during the meetings with everything from more coffee to Internet connections. This job requires the ability to do some heavy lifting, and lots of standing and walking. Meeting sizes can range from 10 people to 800. Servers must be willing to accommodate a variety of working hours. I.E. Breakfast buffet, noon business lunches, evening banquets including weddings. Porters work regular 8-hour shifts: 7-3 and 3-11. Uniform: Shirts provided. Employees need black and khaki pants and comfortable shoes, no bare toes.

Front Desk: Reservation clerks receive requests for all sleeping room reservations. They also work with the sales department in making group reservations. Front desk clerks must have computer experience. These employees must be friendly, have the ability to multi-task, and possess good phone skills. Work hours are 7am-3pm and 3pm – 11pm. Uniform: shirt provided. Employee needs khaki shorts/slacks for summer.

Gift Shop Clerks: The Gift Shop is the hub of our communication system. The Clerks answer all incoming calls to the switchboard. Clerks also stock and retail our gift items. The Gift Shop hours are from 8am – 8pm, daily.

Hotel Porter: This position involves many things. Porters provide service to guests in transporting luggage to and from sleeping rooms, as well as delivering items to sleeping rooms and other areas of the campus, driving guests to the airport, and assisting with other requests. This job requires the ability to do some heavy lifting, and lots of standing and walking. Uniform: shirt provided. Porters wear khaki pants and comfortable shoes.

Housekeeping: Housekeepers keep the resort clean and sparkling. General work hours are from 8:30am – 4pm. All 99 rooms must be ready for occupancy by 4:00pm each day. Room attendant duties are: cleaning rooms to include vacuuming, dusting and washing surfaces, and replacing soiled linens. They also accommodate requests from guests for assistance and/or information. Public space attendants keep the halls, windows and doorways clean and attractive. They also clean the public restrooms. Uniform: shirts provided. Employee needs comfortable shorts/slacks (black or khaki) and comfortable shoes. This job requires heavy lifting, bending and lots of walking.

Maintenance/Grounds keeping: Cedar Shore Resort covers a 40-acre campus. Keeping our grounds and buildings maintained is a daily task. Duties include: mowing and weed eating, trash removal, and keeping the parking lots and outdoor public spaces clean and inviting. The staff also maintains the ditches along the one-mile road to the resort. The Maintenance department takes care of all problems within the hotel from clogged toilets to light bulb replacement to leaky faucets.

Marina/Campground Clerks: The Marina and Campground open April 1 and close October 1. Clerks at the marina will do everything from outfitting a pontoon rental to selling minnows to tying jigs and offering fishing advice. Campground clerks take reservations, help guests get parked, clean restrooms and showers, and run the C-store. Shirt provided. Wear comfortable pants/shorts and shoes.

Wait Staff: Bridges Restaurant and Waterfront Grill. Shift hours are 7am-3pm and 3pm – close (dusk on the deck). Some flexible scheduling is also added as needed. Uniform: shirts are provided, employees wear khaki shorts/slacks on the deck. Evening uniform is black pants. Wear comfortable shoes, no bare toes. Previous experience is a plus!